



Connecticut Training and Development Network Meeting Announcement

Partnering with Employees and Supervisors: Individual Development Plans and Personal Ownership for Transfer of Learning

Friday, May 16, 2008

8:30 a.m. Registration/Networking
9:00 a.m. Business Meeting
10:00 a.m. Speed Sharing Experience
11:00 a.m. Group Reports
11:50 a.m. Summary and Wrap-Up

PROGRAM DESCRIPTION:

Ever hear of "Speed Dating?" If you haven't, you're about to! The Connecticut Training and Development Network (CTDN) now has its own version called "Speed Sharing!" Come join your colleagues in an interactive and fast-paced setting to share what's happening at your agencies relative to our topic: "Partnering with Employees and Supervisors: Individual Development Plans and Personal Ownership for Transfer of Learning."

In a participative, "round-table" format, teams will explore the following areas:

- Transfer of Learning Strategies
- Use of Individual Development Plans
- Self-Efficacy and Motivating Employees for Ownership of Learning and Professional Development
- Performance Improvement Monitoring and
- Talent Retention Strategies

Come prepared to discuss the following questions:

1. What is your agency currently doing to address the topic? If you aren't working on initiatives in those areas, what challenges are preventing you from doing so?
2. How can you overcome those challenges?
3. What one action step can you take regarding the topic when you return to your work site?

Bring any resources pertaining to these topics that you can share that will jumpstart the conversations! You'll be glad you decided to accept this date!

OUR FACILITATORS:

- **Barbara Kleefeld**, Curriculum Manager, Department of Children and Families (DCF)
- **Karen Caliendo**, Human Resources Specialist, Department of Environmental Protection (DEP)

To Attend, RSVP No Later Than FRIDAY, MAY 9, 2008!

- Contact Barbara Kleefeld
 - Phone: 860-550-6419
 - E-Mail: barbara.kleefeld@po.state.ct.us
- Please bring \$2.00 with you for morning refreshments!

MEETING LOCATION:

Connecticut Department Social Services (DSS)
Mezzanine Training Center, Room 2AB (Attendees must sign-in at the Security Guard Station)
25 Sigourney Street
Hartford, Connecticut

**DIRECTIONS TO DSS CENTRAL OFFICE
25 SIGOURNEY STREET**

From West of Hartford (I-84 eastbound):

Use Exit #46 (Sisson Ave.). This is a left exit. (Note: There is no exit 45 on this side of the highway.)
When you reach the traffic light/intersection at the end of the (rather long) ramp turn left onto Sisson Ave.
At next light turn left onto Capitol Ave.
At the 4th light turn right onto Park Terrace.
At next intersection (prior to light) turn right onto Sigourney St.
The large brown Xerox Building is in front of you, across the street. Turn left into the circular drive.
See the instructions for entering the parking lot and building below.

From East of Hartford (I-84 westbound):

Take Exit #47, Sigourney Street.
Stay in left lane. At traffic light (end of ramp) turn left onto Sigourney Street.
Move quickly to right lane. The large brown Xerox Building is immediately on your right.
Turn right into the circular drive.

ENTERING THE PARKING LOT AND BUILDING

Press button for parking ticket and enter garage. (Ticket needs to be validated later.)
There are parking levels both above and below. Please park in either unmarked or visitors stalls. Note your parking level and color to find your car later (e.g., P-4 blue, P-3 orange, P-2 green).

Enter at any level and take garage elevator to mezzanine (level "M"). Stop at security desk and the guard will direct you.